

**IN THE TRUMBULL COUNTY CENTRAL DISTRICT COURT  
CORTLAND, OHIO**

IN RE: Sealing the Record of _____ )	)	Case No. _____
State of Ohio )	)	
-vs- )	)	Judge Thomas A. Campbell
Applicant Name: _____ )	)	<b>ORDER FOR THE</b>
Address: _____ )	)	<b>SEALING OF RECORDS</b>
City/State: _____ )	)	
SS # _____ D.O.B. _____ )	)	
Telephone # _____ )	)	
Offense _____ )	)	

**APPLICATION FOR SEALING CONVICTION**  
**R.C. 2953.31 TO R.C. 2953.36**

The Applicant, \_\_\_\_\_, individually and/or through his/her attorney, requests to seal conviction for (list Offense).

**The Applicant represents the following:**

1. Applicant is eligible for having this conviction sealed as more than one (1) year has elapsed since this final discharge here.
2. No Criminal or traffic proceedings are now pending against the Applicant.

It is understood that if this Application is granted to Order will be as follows:

3. The official records of the Trumbull County Central District Court, Cortland, Ohio, will be sealed.
4. The applicant will be responsible to notify any other public office or agency, including law enforcement departments that may have a record of the conviction. Certified copies of the ORDER may be obtained from the Clerk. Expense of certified copies is to be defrayed by Applicant.
5. The sealing will be subject to relief provided in R.C. 2953.31 to R.C. 2953.36

Applicant understands that the Trumbull County Central District Court, Cortland, Ohio, Probation Department (Phone 330-675-2292) shall be contacted within three (3) working days after filing this Application. The court requires a pre-hearing investigation by the Probation Department.

DATED: \_\_\_\_\_

\_\_\_\_\_  
APPLICANT

**SEALING CONVICTION INFORMATION SHEET**

S. S. # \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ D. O. B. \_\_\_\_\_

Name \_\_\_\_\_ Telephone No. ( \_\_\_\_\_ ) \_\_\_\_\_

Address \_\_\_\_\_ Height \_\_\_\_\_ Weight \_\_\_\_\_

City/State/Zip \_\_\_\_\_ Hair \_\_\_\_\_ Eyes \_\_\_\_\_

ANY OTHER LAST NAME USED:

Have you ever been cited or arrested for any criminal charge:

\_\_\_\_\_ Yes \_\_\_\_\_ No

If Yes, in what City/Town and State? \_\_\_\_\_

Have you ever been cited or arrested for any of the following offenses in any state:

\_\_\_\_\_ Lawful Order of Police Officer

\_\_\_\_\_ Willfully Fleeing or Eluding a Police Officer

\_\_\_\_\_ Driving Under Influence, OVI

\_\_\_\_\_ Suspended Operator's License

\_\_\_\_\_ Drag Racing

\_\_\_\_\_ Driving Time Limits

\_\_\_\_\_ Leaving the Scene of An Accident

\_\_\_\_\_ Leaving the Scene of An Accident with injury to persons or property

\_\_\_\_\_ Leaving the Scene of An Accident with Damage to Property

\_\_\_\_\_ Illegal Sale or Possession of Master Key

\_\_\_\_\_ Motor Vehicle with Concealed Identity

\_\_\_\_\_ Odometer Offense

\_\_\_\_\_ Any Criminal Offense

If you checked yes to any of the above, state in what City and State and what was the disposition of the case. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Have you ever had a case sealed or expunged? \_\_\_\_\_ Yes \_\_\_\_\_ No

\_\_\_\_\_  
Name

\_\_\_\_\_  
Address

\_\_\_\_\_

\_\_\_\_\_  
Date

**AFFIDAVIT FOR SEALING RECORD**

I, \_\_\_\_\_ hereby swear and/or affirm under penalties of perjury and falsification that any and all written or oral statements made on my Application for the sealing of my record and to the Probation Department, during the investigation of this request, are true and complete.

Further, I swear and/or affirm that I do not have a criminal case, including traffic matters, pending at this time in any court in this state or elsewhere.

I understand that an incomplete or false statement may cause the dismissal of my sealing record proceeding, or, if sealed, the setting aside that Order, or the bringing of additional criminal charges against me.

\_\_\_\_\_  
Signature of Applicant

Sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
Deputy Clerk/Notary Public.

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-vs-	)	
_____	)	
Offense _____	)	

**ORDER FOR THE  
SEALING OF RECORDS**

This matter came on for hearing of the Applicant's application to seal the conviction record in the above matter wherein the Applicant was convicted of a criminal or traffic offense.

It further appearing that the said application for sealing the conviction record was referred to the Trumbull County Central District Court Probation Department, Cortland, Ohio, and the Court has received a report concerning the Applicant from the Probation Department, the Court makes the following finding. :

1. Applicant is a first offender.
2. One year has expired since Applicant's final discharge.
3. No criminal proceeding (s) is now pending against Applicant.
4. Applicant has been rehabilitated.
5. The prosecutor has not filed an objection to this application.
6. The Government's need to maintain this record does not outweigh the interests of the Applicant.

**IT IS THEREFORE ORDERED THAT** any and all official records pertaining to this case, and except as provided in R.C. 2953.31(F), are to be sealed and all index references to the case deleted. This order seals the official record of this case, except in a subsequent proceeding where otherwise admissible, conviction of a subsequent offense, inspection allowed under R.C. 2953.31(D) and other relief provided in R.C. 2953.31 and 2953.36.

**IT IS FURTHER ORDERED** that the Clerk of this Court seal all official records of the Trumbull County Central District Court, Cortland, Ohio, and Applicant shall notify by certified copy of the Order all other public officials and agencies, including law enforcement departments who have a record of this conviction.

Date: \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Judge Thomas A. Campbell